

CHILD WATCH POLICIES

1. The Greater Pittston YMCA Child Watch room only accepts children ages 3 months to 12 years old.
2. Every child must be signed in and out of the room. Parents must put, in order, where they will be in the facility.
3. Child Watch is available to both Member and Non-member children while their parent is in the facility. Parents may not leave the building at any time while your child is checked into child watch.
4. The Greater Pittston YMCA child watch is a free service for our members. Child watch is available (during posted hours) while you are PERSONALLY PARTICIPATING in a YMCA program within the facility. Child Watch will close an hour early from the scheduled close time when there are no children signed into our care.

Footwear: For the health and safety of all the children, we ask that they wear proper footwear to Child Watch. We ask your help in encouraging your children to leave their shoes on. They may take their shoes off when on the couches; socks must remain on. If the child is not wearing socks then shoes must remain on.

Illness: Please do not bring your child to Child Watch if they are ill. If your child has been sick, please do not return to Child Watch until they have been fever-free for 24 hours. We will not accept children who have any illness associated with a fever or any communicable condition. This policy will be strictly enforced for the health and well-being of the children and the Child Watch Staff.

Personal Belongings: The YMCA is not responsible for loss or damage to your child's items. We ask that you do not bring your child's toys from home to child watch. They may get lost or broken and it's often difficult for a child to share them with other children. Be sure to label all personal items.

Diaper: Please bring you infant in disposable diapers and lave an extra diaper and wipes for changing if necessary. We ask that your child has had a recent diaper change and/or has been to the restroom before entering the Child Watch area. Child Watch staff is not responsible for changing or taking a child to the restroom. The parent will be called to the Child Watch Room to change and/or take their child to the restroom.

Snacks: We will not provide snacks or meals during Child Watch hours. Please feed your child prior to coming to the YMCA. You may bring a small dry snack in the event that your child becomes hungry during their visit. Please ensure that the food you bring does not pose a choking or allergy threat to other children. Snacks containing Nuts, whole grapes, peanut butter and popcorn are not allowed.

Discipline: We will use redirection and time-outs for inappropriate behavior in Child Watch. A time-out is a brief, supervised separation from the group. If problems persist, Child Watch staff will discuss the situation with the parent. If a solution cannot be reached, we may ask that the child not be brought to Child Watch if the behavior jeopardizes the well-being and safety of other children. The staff will make every effort to ensure that no child is punched, pinched, left alone, shaken, struck with any object, bitten or spanked. We are obligated by law to report any signs of child abuse to the proper authorities.

If a Child Watch staff is unable to console a child after 10-15 minutes of continuous distress, the parent will be contacted and asked to come pick up the child from Child Watch. We will make every effort to comfort your child, but do not want the child to have an unhappy experience.



GREATER PITTSTON YMCA

10 N. Main Street
Pittston PA 18640
P 570 655 2255

www.greaterpittstonymca.org

HOURS OF OPERATION

MONDAY—THURSDAY
5:30AM to 9:00PM
FRIDAY
5:30AM to 8:00PM
SATURDAY
7:30AM to 4:00PM
SUNDAY
10:00AM to 4:00PM

AQUATIC CENTER HOURS OF OPERATION

MONDAY, TUESDAY, & WEDNESDAY
6:30AM to 8:30PM
THURSDAY
6:30AM to 1:30PM/3:30PM to 8:30PM
FRIDAY
6:30AM to 7:30PM
SATURDAY
8:00AM to 2:30PM
SUNDAY
10:30AM to 2:30PM

CHILD WATCH HOURS

MORNING HOURS

Monday - Friday 9:00am-12:00pm

EVENING HOURS

Monday - Thursday 4:00pm-8:30pm
Friday - Sunday NO EVENING HOURS



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

HERE FOR YOU

YMCA Policies and Procedures GREATER PITTSTON YMCA



YMCA's Code of Conduct

The YMCA is committed to providing a safe and welcoming environment for all members and guests. To promote safety and comfort for all, all individuals are asked to act appropriately at all times when in our facility or participating in our programs.

NON-DISCRIMINATION POLICY: The Greater Pittston YMCA, in keeping with its mission to help all people realize their fullest potential, encourages and supports the participation of all in YMCA programs regardless of gender, race, color, nationality, religion, ethnicity, disability or language. Whether an individual is non-disabled or has special needs, consideration is given to the individual needs of everyone and the ability of the program to meet those needs.

We expect persons using the YMCA to act maturely, to behave responsibly, and to respect the rights and dignity of others. Our YMCA's Code of Conduct outlines prohibited actions. The actions listed below are not an all-inclusive list of behaviors considered inappropriate in our facilities or programs.

Using or possessing alcohol or illegal chemicals on YMCA property, in YMCA vehicles, or at YMCA-sponsored programs

Smoking on YMCA property - the YMCA and its property is a smoke-free environment

Carrying or concealing a weapon or any device or object that may be used as a weapon

Harassment or intimidation by words, gestures, body language, or any type of menacing behavior

Physical contact with another person in an angry, aggressive, or threatening way

Verbally abusive behavior, including angry or vulgar language, swearing, name-calling, or shouting

Sexually explicit conversation or behavior; any sexual contact with another person

Inappropriate, immodest, or sexually revealing attire

Theft or behavior that results in the destruction or loss of property

Loitering within or on the grounds of the YMCA

Use of social networking websites in a manner that is contrary to the YMCA's mission, is detrimental to the community or is in violation of the law

In addition, the YMCA reserves the right to deny access or membership to any person who has been accused or convicted of any crime involving sexual abuse, is or has been a registered sex offender, has ever been convicted of any offense relating to the use, sale, possession, or transportation of narcotics or habit forming and/or dangerous drugs, or is presently or habitually under the influence of dangerous drugs or chemicals, narcotics, or intoxicating beverages.

Members and guests are encouraged to take responsibility for their personal comfort and safety by asking any person whose behavior threatens their comfort to refrain from such behavior. Anyone who feels uncomfortable in confronting a person directly should report the behavior to a staff member.

YMCA staff members are eager to be of assistance. Members and guests should not hesitate to notify a staff member if assistance is needed.

In order to be able to carry out these policies, we ask that members and guests identify themselves to staff when asked.

The Chief Executive Officer (CEO) of the YMCA will investigate all reported incidents. Suspension or termination of YMCA membership privileges may result from a determination by the CEO if in his/her discretion a violation of the YMCA's Code of Conduct has occurred.

Suspension or termination of YMCA membership may result from a violation of this Code of Conduct. While an incident is being investigated, the membership of the person(s) accused of violating this Code of Conduct may be temporarily suspended pending a final decision.

The YMCA utilizes video technology to protect all persons. Cameras are installed in open/public areas only and not in private areas such as locker rooms, restrooms, etc.

DRESS CODE

Please embrace the family-friendly environment of the Y and refrain from wearing attire that may offend others. Please use good judgement with your attire. Shorts/pants should be made of basic athletic material. When wearing shorts they do not over-expose your skin and undergarments must be worn at all times. Shoes must be worn at all times when in the YMCA: areas of exclusion are the Aquatic Center and shower facilities. Water shoes may be worn in the Aquatic Center and shower facilities.

AGE POLICY

The Greater Pittston YMCA requires anyone under the age of 14 to have a parent, guardian or a mature adult (18 years and older) present with them during their time at the Y. Anyone under the age of 18 must have parental consent to use any and all facilities and any and all programs within or outside the Y.

LOST OR STOLEN PROPERTY

The Y is not responsible for lost or stolen property. Please keep all valuables in your car, at home or store them in our locker facilities. Lockers are available to all members and guest during the time here at the Y.

GUEST POLICY

The Y is open to the entire community. Guests are always welcome at the Y.

Day Pass Guests: with the purchase of a day pass an individual will have access to the facility. Any day pass guest found in violation will be asked to leave the Y with no refund.

Member Guest: an individual may use a guest pass available with any membership. The member guest must remain with the member during their time at the Y. The member is responsible for the guest while in the Y. A member may not leave a guest in the Y. A member guest found in violation of this code of conduct will be asked to leave along with the member responsible for said guest.

PHOTO NOTICE

The Y photographs and videotapes various activities for use in promotional materials. If you do not want your photo used by the YMCA, please notify the Mission and Membership Development Director.

E-MAIL

The Y collects E-mail addresses to communicate electronically with members and participants. If you do not wish to receive YMCA e-communications, chose the "unsubscribe" option when you receive your first e-mail.

PROGRAM POLICIES

REGISTRATION

Program registration is on a first-come first-served basis. Members are given priority registration in sessions. See registration dates for the priority registration period. Members are not guaranteed program spots and are encouraged to utilize their priority registration. Participants may register online or in person at the YMCA Welcome Center. Payment is required at the time of registration (if applicable). No exceptions. Spots will not be held without payment. After the registration closure date all program registration will require director approval. Please be advised that this process will take additional time and you will not receive immediate confirmation of your request. Requests are processed in a timely manner and you will be notified prior to the beginning of any class. Program rates are not prorated for any reason.

Waiting Lists: If you are on a waiting list and your class selection becomes available, your registration will be processed and your account charged accordingly. You will be contacted via the method you indicated on your registration form to confirm your enrolment.

Class Cancellations: Classes with less than the minimum number of participants are subject to cancellation. If the YMCA cancels a class, every effort will be made to accommodate a participant into another class. Full refunds are available if the YMCA cancels a class.

Missed Classes: We do not offer refunds or make-up classes for missed lessons/classes. Credits can be issued for illness only and must be accompanied by a physician's note.

Transfers: Often we have the flexibility to transfer participants from one program to another. Those wishing to switch classes/programs prior to the registration closure date may do so at the Y Welcome Center. After a session has begun only directors may process class moves. If for any reason a program is not suitable please see your instructor or program director. The participant is responsible for any fee difference between programs and this must be paid at the time of the transfer.

Refunds: No refunds will be issued after the first day of class. If the Y cancels a program you will be given the choice of a refund or credit equal to the amount of classes remaining in the session. Instructors and Welcome Center staff are not authorized to issue refunds. Refund requests must go through the department director. Refunds will generally take 5 to 10 business days.